

Name of Applying Organization:	
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Short Form Application Checklist

Please submit an original plus 4 copies of the following in the following order:

Please 3-hole punch all copies.

- ☐ The following obligations have been met:
 - FY 2009 Exhibit A of contract submitted by August 30, 2008
 - All required insurance documents are current
 - FY 2008 Final Report submitted by September 30, 2008 (excluding audit)

REQUIRED DOCUMENTS

- ☐ Form A: Application Cover Page
- ☐ Form B: Calculating Your Annual Operating Income (AOI) and Amount Requested
- ☐ Form C: Mission Statement, Goals and Objectives
- ☐ Form D: Board Resolution
- ☐ Form E: Education and Access Tables 1-3
- ☐ Narrative Section (Items 1 – 5)
- ☐ California Cultural Data Project Funder Report for City of San Diego Commission for Arts and Culture – Organizational Support Program Application (printout from the CDP website)
- ☐ Printout of a San Diego Art + Sol Calendar Listing
- ☐ Key Staff Roster and Short Bios (dated)
- ☐ Board Roster and Short Bios (voting members clearly indicated and dated)
- ☐ Articles of Incorporation (**Include with Original copy only**)
 - ☐ **Check Here If On File**
- ☐ Certificate of Tax-Exempt Status (**Include with Original copy only**)
 - ☐ **Check Here If On File**